



How to Do Everything with Microsoft Office PowerPoint 2003

Ellen Finkelstein

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From the publishers who show you *How to Do Everything*, here is the ideal resource for anyone who wants to create rich presentations with PowerPoint. You'll find out how to use all the features of the software and get coverage of key topics, such as creating a well-written outline, the fine points of graphic design, and tips for delivering the presentation in front of an audience. Also included is a section on Microsoft Producer, a free add-in for PowerPoint that manages streaming media for Web and CD-based presentations

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