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Student Workbook

Sandra Cable, Nancy Harris

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Ruth Maran and her team of graphic artists cover a wide range of PowerPoint topics, including the Slide Meter, the Pack and Go Wizard, the Meeting Minder, AutoClipArt, narration, 3D objects, slide transitions, and custom animations. Plus, *Teach Yourself Microsoft PowerPoint 97 VISUALLY* details how to create speaker notes, reorder slides, rehearse a slide show, incorporate recorded sounds, and add special effects.

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